

## FAIR OPPORTUNITY

### DRAFT – REQUEST FOR PROPOSAL (RFP)

#### MARKETPLACE FOR THE ACQUISITION OF PROFESSIONAL SERVICES (MAPS)

7 February 2025

Army Contracting Command – Aberdeen Proving Ground (ACC-APG) and Program Executive Office (PEO) Enterprise, Computer Hardware, Enterprise Software and Solutions (CHES) program, intends to award a Multiple Award Indefinite Delivery Indefinite Quantity (IDIQ) contract, from the combination of the ACC-APG's Responsive Strategic Sourcing for Services (RS3) and the CHES' Information Technology Enterprise Solutions – 3 Services (ITES-3S) IDIQ Vehicles, creating the Marketplace for the Acquisition of Professional Services (MAPS). By combining these vehicles, the Army aims to enhance flexibility, reduce redundancy, and improve cost-efficiency in acquiring knowledge-based services, and other functions. This integration will also ensure a more unified approach to meeting the Army's evolving technology and strategic needs, thus optimizing mission readiness and effectiveness. The maximum ordering period may be 10 years, consisting of a five (5) year Base Ordering Period and one (1) five (5) year Optional Ordering Period. The Government reserves the right to cancel this requirement without incurring any proposal fees.

**NOTE:** All procedures are at the sole discretion of the Government as set forth in this RFP. Submission of a proposal in response to this Draft RFP constitutes the Offeror's express acknowledgement to that effect. **THIS DRAFT RFP IS NOT AN AUTHORIZATION TO START WORK.**

## **SECTION B – SUPPLIES AND SERVICES AND PRICES/COSTS (CLINs)**

TBD

## **SECTION C – DESCRIPTIONS/SPECIFICATIONS/WORK STATEMENT**

TBD

## **SECTION D – PACKAGING AND MARKING**

Not applicable.

## **SECTION E – INSPECTION AND ACCEPTANCE**

TBD

## **SECTION F – DELIVERIES OR PERFORMANCE**

1. The PoP for this task order is as follows:

Base Period: 5 Years  
Option Period: 5 Years

There is no guarantee that the option will be exercised on any or all of the awarded contracts.

## **SECTION G – CONTRACT ADMINISTRATION DATA**

G.1 Reserved

G.2 Contractor Performance Assessment Reporting System (CPARS)

G.2.1 Order-Level CPARS

The IDIQ PCO shall not administer or evaluate Task Order performance. It is the sole responsibility of the Contracting Officer who awards the Task Order to evaluate each order exceeding the Simplified Acquisition Threshold (SAT) using the process and criteria in CPARS.

G.3 Mergers, Acquisitions, Novation's, and Change-of-Name Agreements

If a contractor merges, is acquired, or recognizes a successor in interest to Government contracts when Contractor assets are transferred; or, recognizes a change in a Contractor's name; or, executes novation agreements and change-of-name agreements by Government Contracting Officer other than the IDIQ PCO, the Contractor shall notify the IDIQ PCO and provide a copy of the novation or any other agreement that changes the status of the Contractor.

G.4 INVOICING FOR RATES THAT DEVIATE FROM PROPOSED RATES:

G.4.1 If in performance of the TO, the Contractor incurs a cost overrun of greater than 5% and less than 10% during that CPARS evaluation period, which is determined not to be a result of Government direction or Contractor Provisional Billing rates, the Contractor shall receive a Marginal rating for that period's CPARS cost element.

G.4.2 If in performance of the TO, the Contractor incurs a cost overrun greater than 10% during that CPARS evaluation period, which is determined not to be a result of Government direction or Contractor Provisional Billing rates, the Contractor shall receive an Unsatisfactory rating for that period's CPARS cost element.

G.4.3 In regard to cost overruns and estimated costs mentioned in paragraphs G.4.1.1 through G.1.1.3, the Government will be comparing actual cost of work performed to estimated cost at the end of each contract period. Contractors are cautioned that costs should be directly proportional to hours expended, and if in excess, may be considered a cost overrun by the Government.

G.4.4 Adjustment of Baseline Rates.

In the event of significant market condition changes or other unforeseen circumstances that materially impact the Contractor's ability to perform at the proposed rates, the Contractor and the Contracting Officer may mutually agree to establish a revised rate or rates as the new baseline. Such agreements/adjustments must be documented and will supersede the previously proposed rates for the applicable performance period. The Contractor must provide sufficient justification to support the revised rates. This adjustment mechanism shall not apply to cost overruns caused by the Contractor's mismanagement, inefficiency, or other factors attributable to the Contractor's performance.

## **SECTION H – SPECIAL CONTRACT REQUIREMENTS**

H.1 (Regulatory site DFARS 252.222-7006)

### **H.2 Minimum Guarantee and Ordering Procedures**

#### H.2.1 Minimum Guarantee

TBD

#### H.2.2 Ordering Procedures

H.2.2.1 In accordance with (IAW) FAR 16.505(b), the Contracting Officer reserves the right to tailor procedures to each order and shall state the procedures in the order Request for Proposal (RFP).

H.2.2.2 Orders will be awarded IAW FAR 16.505 and FAR 52.216-19. Only the Contracting Officer has the authority to award against orders against this contract.

H.2.2.3 Contractor may choose whether or not to submit proposals in response to order RFPs at their discretion. Contractor shall propose IAW the RFP for each order.

H.2.2.4 In the event an order is restricted to Small Business IAW H.3, the RFP for the order shall indicate the restriction. Only Contractors eligible to compete as a Small Business may submit a proposal in response to the order RFP.

H.2.2.5 If an order RFP does not indicate any restriction to Small Businesses, then any contract holder, including Large Businesses and Small Businesses, may submit a proposal in response to the order RFP.

### **H.3 Orders Restricted to Small Businesses**

H.3.1 The Government will conduct market research for each individual order through the issuance of a Request for Information (RFI) specific to the requirements of the order. When the results of the market research indicate that two (2) or more capable Small Businesses intend to propose, the following orders will be restricted to Small Business:

- a. Orders under \$10 Million
- b. Orders for which the Contacting Officer determines it is in the best interest of the Government to set aside the order for any Small Business concerns identified in FAR 19.000(a)(3) IAW FAR 16.505(b)(2)(i)(F).

H.3.2 The order RFP shall indicate if the order is restricted to Small Business.

H.3.3 If an order is restricted to Small Businesses, and only one proposal or no proposal is received, the RFP may be released again to all contract holders with no restrictions for up to an additional 30 days.

H.3.4 Any proposals submitted for an order restricted to Small Businesses shall include the following representation:

The Contractor represents that it [ ] is, [ ] is not a Small Business concern under NAICS, 541330; or 541611; or 541715; or 541512; or 541519 assigned to contract number TBD.

### **H.4 On and Off Ramps**

#### H.4.1 On-Ramps

The objective of an on-ramp is to maintain competitive sources for orders and/or to obtain access to additional technologies and capabilities. The Contracting Officer may conduct market research to assess additional technologies and capabilities available in the open market. The Contracting Officer may also assess contractor performance and the amount of competition that is available. The Government reserves the right to on-ramp at any point during the life of the contract. To consider an on-ramp under the MAPS IDIQ the Government shall:

- a. Release a notice of an on-ramp solicitation and the on-ramp procedures will be publicized on SAM.gov;
- b. The solicitation will identify the total approximate number of new contract awards the Government intends to make, however the actual number of awards may depend on the number of quality proposals received;
- c. The basis for award under the solicitation will be substantially the same as the original solicitation;
- d. The terms and conditions of any contracts resulting from the solicitation will be materially identical to the current version of the existing contracts under the MAPS multiple award IDIQ vehicle;

e. The ordering period of any new contracts resulting from the solicitation will be coterminous with the ordering period of the existing contracts under the MAPS multiple award IDIQ vehicle; and

f. If awarded a contract resulting from the solicitation, any new contractor will be eligible to submit a proposal in response to an order RFP with the same rights and obligations as any other contractor on the MAPS multiple award IDIQ vehicle

#### H.4.2 Off-Ramps

The objective of an off-ramp is to reduce administrative burden and costs for the Government and contractors and to maintain streamlined and efficient process on the contract. The Government reserves the right to off-ramp non-performing or non-responsive contractors at any time during the life of the contract.

Any contractor that has not submitted an acceptable proposal for a task order in XX months, under each of their awarded Domains, has had XX contractor-induced cost overrun, has received X% of “UNSATISFACTORY” CPARS ratings for any MAPS Task Order, or has not met Small Business participation commitments on orders within 5% may be off-ramped.

Contractors who are off-ramped shall not submit proposals or receive any further order awards under this contract. However, any contractor off-ramped shall continue performance of any order that was awarded prior to the off-ramp effective date with the Contracting Officers approval.

#### **H.5 Contracting Officer Representatives (COR)**

H.5.1 The Contracting Officer will appoint a COR from the requiring activity for each order. The COR does not have the authority to award, agree to, or sign any contract, order, or modification or in any way to obligate the payment of money by the Government. The COR does not have the authority to take action that may affect contract or order schedules, funds, or scope. All contractual agreements, commitments, or modifications that involve price, quantity, quality, schedules or other terms and conditions of the contract or order shall be made by the Contracting Officer only.

#### **H.6 Small Business Participation Reports**

H.6.1 Small Business participation goals shall be proposed for each order IAW the RFP for the order. Proposed Small Business participation goals for each order shall be incorporated in the order as a commitment and contractual requirement.

H.6.2 For each order, contractors shall submit a Small Business participation report to the Contracting Officer on the last day of each period of performance.

H.6.3 The assessing official shall include compliance with Small Business participation requirements in the performance assessment and reporting in CPARS.

#### **H.7 Travel**

H.7.1 Travel arrangements, including extended travel, shall be provided to and are subject to approval by the COR in advance of travel.

H.7.2 Travel arrangements shall be made IAW the order requirements. Contractor personnel may require theater clearance for some OCONUS locations. Contractor personnel are responsible for preparing and/or obtaining all required documentation required for OCONUS locations, including but not limited to, Technical Expert Status Accreditation (TESA) and Visas. Travel to OCONUS locations shall be IAW the applicable, laws, regulations and policies, including but not limited to, TESA requirements and Status of Forces Agreement (SOFA) policies.

H.7.3 Costs for transportation shall be based on mileage rates, actual costs incurred, or a combination of thereof, provided the method used results in a reasonable charge. Travel costs will be considered reasonable and allowable only to the extent that they do not exceed on a daily basis the maximum per diem rates in effect at the time of travel as set forth in the Joint Travel Regulations (JTR).

H.7.4 Maximum use is to be made of the lowest available customary standard coach or equivalent airfare accommodations available during normal business hours. Using Government funds to pay for premium travel (including first and business class) is not allowable unless specifically authorized. Exceptions for the use of premium travel shall be approved in writing by the COR before travel.

H.7.5 Contractors are required to register all OCONUS travelers in the Synchronized Deployment and Operational Tracker (SPOT) system as the single source to track all deployed contractor personnel supporting DoD military operations worldwide. Upon approval and signature by the Contracting Officer a letter of authorization (LOA) will be generated.

H.7.6 Additional compensation including danger or hardship pay, if necessary to obtain and/or retain contractor personnel, shall be considered reasonable and allowable only to the extent that they do not exceed the rates in effect at the time of travel as set forth by the Department of State.

H.7.7 The COR may approve temporary change of station (TCS) with limited allowances in lieu of temporary duty station (TDY) allowances when a contractor employee is relocated from one official work site to another, and then back to the original official work site, within a period of six (6) to 30 months. If the relocation is permanent change of station (PCS), the TCS allowances stop on the day the temporary official station becomes the PCS.

H.7.8 Relocation costs shall be actual costs incurred IAW JTR. Relocation costs will be considered reasonable and allowable only to the extent that they do not exceed on a daily basis the maximum per diem rates in effect at the time of travel.

## **H.8 Organizational Conflict of Interest (OCI)**

H.8.1 For all contract and/or orders, Offerors shall identify and address all actual or potential OCI situations with itself, subcontractors, or any other Offeror, per FAR Subpart 9.5.

H.8.2 Awardees of orders for knowledge-based professional services may provide systems engineering, technical direction, specifications, work statements, and evaluation of services. Therefore, some restrictions on future activities of the awardee may be required IAW FAR 9.5.

H.8.3 Contractor personnel providing knowledge-based professional services shall be required to sign a non-disclosure agreement.

H.8.4 Award of an order on this acquisition may preclude the contractor from submitting proposals in response to solicitations or working on other Government contracts and/or orders, as either the prime or sub-contractor. This restraint also applies to future contract and/or orders when employees have privileged information that may subject the contractor to OCI. The Government may require, with proposals for these orders, 1) A signed non-compete agreement for any new work on which contractor personnel may provide acquisition and strategic planning support services, or 2) an OCI mitigation plan outlining the contractors plan to avoid and/or mitigate any potential or current OCI issues. The non-compete agreement shall include a statement that the contractor, any subsidiary, joint venture or team member, or other affiliate does not currently, and shall not in the future, hold any Government contracts or task orders that create an OCI issue from providing acquisition and strategic planning support services under this effort. The OCI mitigation plan shall include the contractor's organizational structure and separation or firewalls of contractor employees performing this effort from the company's other operating groups, including access to databases and email.

H.8.5 If, during performance of contract or order, the contractor discovers actual or potential OCI with respect to this contract or any order under this contract, the contractor shall make immediate and full disclosure in writing to the Contracting Officer. The disclosure shall include identification of the conflict, the way it arose, and a description of the action the contractor has taken to avoid, eliminate, or neutralize the conflict.

H.8.6 After any document for a contract or order have been released, even if only in draft form, contractors shall not communicate with anyone other than the Contracting Officer or Contract Specialist; this includes any requiring activity, or the designated COR or Technical Representatives. Contracting any other Government personnel other than the Contract Specialist or Contracting Officer identified may result in OCI and may result in an Offeror being excluded from competition for award.

## **H.9 Safety and Environmental Considerations**

Contractors shall comply with all applicable Federal, State, and Local safety, health and environmental regulations.

## **H.10 Hours of Work**

H.10.1 Work within the continental limits of the United States and its possessions shall not normally exceed eight (8) hours per day or 40 hours per normal work week. Work hours OCONUS shall correspond to hours worked by comparable Government personnel.

H.10.2 The contractor work week is 40 hours. Contractors shall obtain authorization from the COR prior to incurring any hours more than the 40-hour normal work week. Any services that exceed 40 hours in a work week shall be proposed and billed IAW the uncompensated overtime IAW FAR 52.237-10.

H.10.3 Contractor personnel performing at Government Sites shall observe Federal Holidays.

The Government may also observe any day designated by Federal Statute, Executive Order, or Presidents Proclamation.

## **H.11 Government Site Closures**

H.11.1 All or part of a Government site may be closed in response to an unforeseen emergency. Such emergencies may include, but are not limited to, adverse weather such as snow or flood, a natural disaster such as tornado or earthquake, or a site disaster such as a gas leak or fire. Contractor personnel are non-essential personnel for purposes of any instructions regarding such emergencies.

H.11.2 Contractor personnel shall be officially dismissed upon notification of a Government site closure IAW paragraph H.12.1. Contractor personnel shall promptly secure all Government furnished property appropriately and evacuate in an expedient but safe manner.

#### H.11.3 Government Site Notifications

Contractors shall follow instructions for non-essential personnel provided by local radio, television, official websites, and/or official Government site hotlines. Contractors may not receive any other form of notification of a Government site closure from the Government. If a decision to close all or part of a Government site is made during the duty day and the decision is transmitted through official notification channels, contractors shall follow the instructions provided.

H.11.4 The Government shall retain the following options, in regard to the requirements of an order under this contract:

- The Government may grant an extension for any order delayed by the closure equal to the time of the closure, subject to the availability of funds.
- The Government may forego work. Contractors shall not receive payment for any work not performed.
- The Government may reschedule the work on any day that is mutually satisfactory.
- The Government may, at its discretion, permit the contractor personnel to perform at an off-site location during the period of the Government site closure, if meaningful work can be accomplished. The contractor shall certify to the Government in writing within five (5) business days of returning to the Government site the nature and scope of the work completed off-site. If applicable, the contractor shall be permitted to bill the Government at the labor rates identified in the order.

#### **H.12 Other Considerations**

Reserved

#### **SECTION I – CONTRACT CLAUSES**

TBD

#### **SECTION J – LIST OF ATTACHMENTS**

TBD

#### **SECTION K – REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENT OF BIDDERS**

TBD



**SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICE TO OFFERORS**

**L.1 GENERAL INSTRUCTIONS & COMPLIANCE**

1. Submission instructions will be provided with the final solicitation release.

2. The Offeror shall prepare proposal as follows:

Document	File Name*	Notes
Cover Letter	xxxxCOVERDDMMYYYY.doc or .pdf	Attachment 0001
Gate Criteria	xxxxGATEDDMMYYYY.doc or .pdf	Attachment 0002
Volume I – Systems, Agreements, & Certifications	xxxxSandADDMMYYYY.doc or .pdf xxxxCertsDDMMYYYY.doc or .pdf	Attachment 0003
Volume II – Past Performance	xxxxQP1DDMMYYYY.doc or .pdf xxxxQP2DDMMYYYY.doc or .pdf xxxxQP3DDMMYYYY.doc or .pdf	Attachment 0004
Small Business Subcontracting Plan	xxxxSBSPLANDDMMYYYY.doc or .pdf	Required only for Large Businesses

\*Offerors shall replace “xxxx” with the Offerors name.

3. Each volume shall be properly identified, numbered, clearly indexed, and logically assembled. Each volume shall also contain clearly identified sections and all pages shall be numbered and identified by the complete company name, date, and solicitation number in the header and/or footer.
4. The entire proposal shall remain valid for a minimum of 180 calendar days from receipt by the Government. Proposals offering a shorter period will not be considered for award.
5. In order to reduce proposal size, all proposal information shall be confined to the appropriate files identified in the table above. Pages containing text shall be typewritten using the standard letter size (8.5 x 11 inches) in Microsoft Word or Adobe, as applicable. Text shall be a minimum of 12-point Times New Roman or Arial font and no less than one-inch margins/borders. Any table or graphic shall use a minimum of 10-point Times New Roman or Arial font. Drawings or other graphics shall be reduced only to the extent legibility is not lost.
6. The proposal shall be clear, concise, and shall include sufficient detail for effective evaluation and for substantiating the validity of stated claims. The proposal should not simply rephrase or restate the Government's requirements but, rather, shall provide convincing rationale to address how the Offeror intends to meet the requirements and ensure successful performance. Offerors shall assume that the Government has no prior knowledge of their facilities or experience and will base its evaluation on the information presented in the Offeror's proposal.

7. All information the Offeror intends to have considered, shall be submitted with the initial proposal. The Government proposal evaluation will be limited to the information provided by the Offeror, and nothing will be assumed. Offerors are responsible for including sufficient details to permit a complete, thorough, and accurate evaluation of the submitted proposal.
8. Offerors may propose to as many of the five (5) Domains as they choose but must identify the Domains in their proposal response. Offerors shall specify which Domains they are proposing too on their cover page. The 5 Domains are:
  - Technical Services (NAICS code: 541330)
  - Management and Advisory Services (NAICS code: 541611)
  - Research Development Testing and Evaluation (RDT&E) Services (NAICS code: 541715)
  - Emerging IT Services (NAICS code: 541512)
  - Foundational IT Services (NACIS code: 541519)
9. Offerors shall submit all proposals as full packages via the CHESSE Portal. Offerors will have the ability to resubmit proposals up to the due date, however, all submission shall be submitted in full. The Government will not review any previous submissions other than the last submitted version.
10. Offerors must register on the CHESSE Portal before they are able to submit any proposals. Instructions for registration will be provided in the final Solicitation. Offerors shall have one (1) main person registered in CHESSE to submit proposals; Offerors will be allowed to list one (1) alternate in case of emergencies.

## **L.2 PROPOSAL CONTENTS**

All information the Offeror intends to have considered shall be submitted with the initial proposal. Initial proposal shall contain the best offer. Offerors are responsible for including sufficient information to permit a complete, thorough, and accurate evaluation of the submitted proposal. Proprietary information shall be clearly marked.

To be eligible for award, the Offeror must adhere to the directions and submit the following information:

### **L.2.1 COVER LETTER (ATTACHMENT 0001) AND GATE CRITERIA (ATTACHMENT 0002)**

Offerors shall submit attachment 0001 “Cover Letter Form” that consists of the following information:

- Point of Contact for Proposal;
- Domain(s) Offeror is proposing to;
- Company Name;
- Business Size; and

- Company Commercial and Government Entity (CAGE) Code as well as the Parent Company CAGE Codes

Offerors shall submit a fully complete Attachment 0002 “Gate Criteria Questions” and provide required supporting documentation to include with their proposal. The Government will utilize Attachment 0002, to first determine if the Offeror will make it through the gate questions onto the next step of the proposal evaluation process. The Gate Criteria consists of the following for Large Businesses:

- Active Secret Facility Clearance
- Certifications
- Government Approved Accounting System
- Government Approved Purchasing System
- Government Approved Property Management System
- Contractor Performance Assessment Reporting System (CPARS) Ratings

If the Offeror is a Small Business their questions will consist of the following:

- Small Business Certification
- Active Secret Facility Clearance
- Certifications
- CPARS Ratings

## **L.2.2 VOLUME I - SYSTEMS, AGREEMENTS AND CERTIFICATIONS**

The Offeror shall submit a fully complete Attachment 0003 “Systems, Agreements and Certifications” along with the required documentation to show proof of holding specific systems, rate agreements, or certifications.

### **L.2.2.1 Government Approved Systems and Agreements**

The Offeror must provide the following documentation to support any Government Approved systems or rate agreements that they claim to have:

#### **APPROVED PURCHASING SYSTEM**

The Offeror must provide verification from the Defense Contract Management Agency (DCMA), or any Cognizant Federal Agency (CFA), of an approved purchasing system in a single PDF file format to include:

- Part 1 – Provide the Unique Entity Identifier (UEI) and CAGE Code of the Business Entity that is being credited, and POC information that includes the name, address, phone number, and email of the representative at the Cognizant DCMA or CFA that determined approval.
- Part 2 – Provide a copy of the Offerors official Contractor Purchasing System Review (CPSR) report, if available and/or official letterhead from DCMA or CFA verifying the approval of the purchasing system. The Offeror shall make reference to the page number and paragraph of the CPSR audit or letter that determined the approval of the purchasing system.

## APPROVED RATE AGREEMENT

The Offeror must provide current verification from the Defense Contract Audit Agency (DCAA), DCMA, or any CFA of Forward Pricing Rate Agreements (FPRA), Forward Pricing Rate Recommendations (FPRR), and/or Approved Billing Rates in a single PDF file format to include the following information:

- Part 1 - Provide the UEI and CAGE Code of the Business Entity that is being credited, and point of contact information that includes the name, address, phone number, and email of the representative at their Cognizant DCAA, DCMA, or CFA that determined approval.
- Part 2 - Provide at least one (1) of the following: (1) An official letter received from the federal auditing agency on their agency letterhead from DCAA, DCMA, or any CFA indicating that the Offeror's FPRA, FPRR, and/or Approved Billing Rate had been reviewed, approved, and/or determined acceptable. (2) A copy of the Offeror's official FPRA, FPRR Approved Billing Rates, audit report and audit report number from DCAA, DCMA, or CFA identifying the rates in the FPRA, FPRR, and/or Approved Billing Rates that have been audited and determined acceptable for generating estimates of costs and other data included in proposals submitted to customers. The offer shall make reference to the page number and paragraph of the audit report or letter that sets forth the FPRA, FPRR, and/or Billing Rates.

## APPROVED ESTIMATING SYSTEM

The Offeror must provide current verification from the Defense Contract Audit Agency (DCAA), DCMA, or any CFA of an audited and accepted estimating system in a single PDF file format to include the following information:

- Part 1 – Provide the UEI and CAGE Code of the Business Entity that is being credited, and the point of contact information that includes the name, address, phone number, and email of the representative at DCAA, DCMA, or any CFA that determined approval.
- Part 2 – Provide a copy of the Offeror's official audit report, if available and/or official letterhead from DCAA, DCMA, or any CFA verifying the acceptability of the estimating system that has been audited and determined acceptable for budgeting and planning controls, and generating estimates of costs and other data included in proposals submitted to customers in the expectation of receiving contract awards. The offer shall make reference to the page number and paragraph of the audit report or letter that verifies the adequacy of the estimating system.

## PROPERTY MANAGEMENT SYSTEM

The Offeror must provide current verification from DCMA, or any CFA of an audited and accepted property management system in a single PDF file format to include the following information:

- Part 1 – Provide the UEI and CAGE Code of the Business Entity that is being credited, and the point of contact information that includes the name, address, phone

number, and email of the representative at DCMA, or the CFA that determined approval.

- Part 2 – Provide a copy of the Offerors official Property Management System Review report, if available and/or official letterhead from DCMA or CFA verifying the approval of the purchasing system. The Offeror shall refer to the page number and paragraph of the audit or letter that determined the approval of the purchasing system.

#### EARNED VALUE MANAGEMENT SYSTEM

The Offeror must provide current verification from DCMA, or any CFA of an audited and accepted earned value management system in a single PDF file format to include the following information:

- Part 1 – Provide the UEI and CAGE Code of the Business Entity that is being credited, and the point of contact information that includes the name, address, phone number, and email of the representative at DCAA, DCMA, or any CFA that determined approval.
- Part 2 – Provide a copy of the Offeror's official audit report, if available and/or official letterhead from DCAA, DCMA, or any CFA verifying the acceptability of the earned value management system that has been audited and determined to be compliant with the guidelines in Electronic Industries Alliance Standard 748 (EIA-748).

#### **L.2.2.2 Certifications**

If the Offeror has any of the following certifications, outside of the required Certifications in Attachment 0001, they must provide documentation to demonstrate that the certifications are valid, accurate, and active. Certifications that are not verified will not be considered valid.

#### TOP SECRET FACILITY CLEARANCE

The Offeror shall provide verification of a current and active TOP SECRET facility clearance.

#### CAPABILITY MATURITY MODEL CERTIFICATION (CMMC) LEVEL 2

The Offeror shall provide verification of a current CMMC Level 2 Certification. Verification requirements include a copy of the Offeror's official certification from an approved CMMC certification body. The Offeror shall provide POC information that includes the name of the certification body and name, address, phone number, and email address of the representative who provided the CMMC Certification.

#### CAPABILITY MATURITY MODEL CERTIFICATION (CMMC) LEVEL 3

The Offeror shall provide verification of a current CMMC Level 3 Certification. Verification requirements include a copy of the Offeror's official certification from an approved CMMC certification body. The Offeror shall provide POC information that includes the name of the

certification body and name, address, phone number, and email address of the representative who provided the CMMC Certification.

### ISO/IEC 27001:2022

The Offeror shall provide verification of a current ISO/IEC 27001:2022 Certification. Verification requirements include a copy of the Offeror's official certification from an approved ISO/IEC 27001:2022 certification body. The Offeror shall provide POC information that includes the name of the certification body and name, address, phone number, and email address of the representative who provided the ISO/IEC 27001:2022 Certification.

## **L.2.3 VOLUME II - PAST PERFORMANCE**

### **L.2.3.1 Qualifying Project (QP) Submission**

QPs will be used to evaluate the Past Performance factor.

Offerors may submit a **maximum of three (3)** distinct QPs for each specific Domain they are proposing to. The Offeror may not use QP's of their teaming partners.

To be considered a QP, each submitted project must meet all the following minimum criteria:

- Be any of the following (includes Federal, State, and Local Government and/or Private)
  - A single contract – including prime and commercial; or
  - A single Task Order awarded under an IDIQ contract, Blanket Purchase Agreement (BPA), or Basic Ordering Agreement, including single or multiple award; or
  - A Task Order under a Federal Supply Schedule contract (FAR 8.405-2) or BPA (FAR 8.405-3)
- Meet or exceed a minimum total contract value of \$2M;
- Have at least one (1) year of performance, but not over four (4) years old. The period of performance end date shall be within the last four (4) years of the final proposal submission due date identified in this RFP.
- The NAICS code of the QP must be the same as the NAICS codes identified below for each Domain. Please note, while this is required, the QP does not have to match the exact NAICS code the Offeror is proposing to. *For example, Offeror A may submit a proposal to the Technical Domain (NAICS code: 541330) and utilize a QP that has a NAICS Code: 541715 (the RDT&E Domain).*

NAICS Codes must align as follows for each Domain:

- **TECHNICAL DOMAIN:** The QP must be one of the five (5) overarching NAICS Codes or 541614 or 541712.
- **MANAGEMENT AND ADVISORY DOMAIN:** The QP must be one of the five (5) overarching NAICS Codes or 611430 or 541712.
- **RDT&E DOMAIN:** The QP must be one of the five (5) overarching NAICS Codes or 541614 or 541712.

- **EMERGING IT DOMAIN:** The QP must be one of the five (5) overarching NAICS Codes or 541511, 541712 or 518210.
- **FOUNDATIONAL IT DOMAIN:** The QP must be one of the five (5) overarching NAICS Codes 541513, 541712 or 611420.

Offerors shall fully complete Attachment 0004 “Qualifying Project Form” for all their QPs and submit as part of their proposal. The form shall be completed fully and accurately for all information and must be signed by a Government Official to ensure it is complete and accurate. Offerors can submit up to three (3) QPs for each proposed Domain.

#### **L.2.4 SMALL BUSINESS SUBCONTRACTING PLAN- REQUIRED FOR LARGE BUSINESS**

Offerors that are Large Businesses concerns for any NAICS within the proposed domains, shall provide a Small Business Subcontracting Plan in accordance with FAR 19.704.

#### **L.2.5 FINAL GATE CRITERIA**

Offerors that are ranked within the top 20 of each domain, will move onto the next step of the evaluation phase. The Government will use the Determination of Responsibility Assistant (DORA) Contractor Responsibility bot to determine the responsibility of each prospective awardee. For Large Businesses, the Government will also review Small Business Subcontracting Plans for acceptability in accordance with FAR 19.704.

### **SECTION M – EVALUATION FACTORS FOR AWARD**

#### **M.1 BASIS FOR AWARDS**

The Government intends to make 100 awards in total, 20 awards per Domain. Each Domain will have small business reserve requirements to include Small Business, Woman-Owned Small Business, Historically Underutilized Business Zones, Small Disadvantaged Business, and 8a. The 100 awards will be made to qualified offerors, defined as “an offeror that is determined to be a responsible source, submits a technically acceptable proposal that conforms to the requirements of the solicitation, has one of the top 20 scores in the Domain”. The Government intends to award these contracts without discussions but reserves the right to conduct discussions at its discretion. Proposals must contain the best offer. The Government may conduct clarifications, as described in FAR 15.306.

The Government intends to make 100 awards in total, 20 per Domain, but reserves the right to award more than or less than that.

In the event there are not enough qualified offerors in a Small Business Socioeconomic award category to fill the spots desired, the remaining spots will be allocated to Small Businesses to fill until awardees are met. In the event there is not enough Small Businesses to fill the desired spots, the remaining spots will be allocated to Large Businesses.

In the event there is not enough interest in the Large Business award category to fill the spots desired, the remaining spots will be allocated to Small Business.

In the event of a tie, the Government will look at the percentage of those tied Offeror's CPARS/PPQ element ratings over the last three (3) years, within the five (5) NAICS codes under this acquisition, that are rated as Exceptional. The date will be calculated by the final proposal submission due date identified in this RFP. The Offeror that has a higher percentage of Exceptional ratings will win the tie.

If this review does not resolve the tie, the Government will then invoke a second tie breaker. The Government will look at the percentage of those tied Offeror's CPARS/PPQ element ratings over the last three (3) years, within the five (5) NAICS codes under this acquisition, that are rated as Very Good. The date will be calculated by the final proposal submission due date identified in this RFP. The Offeror that has a higher percentage of Very Good ratings will win the tie.

To be considered eligible for award, an Offeror's proposal, at a minimum, shall follow all instructions in this RFP.

## **M.2 OVERALL EVALUATION APPROACH**

The evaluation process will begin by assessing the Offeror's gate criteria responses and all supporting documentation provided as Attachment 0002. In order to continue in the evaluation process, the Offeror's proposal must meet all gate criteria.

The Gate Criteria consists of the following for **Large Businesses**:

- Active Secret Facility Clearance
  - Offerors are required to submit documentation to demonstrate that they hold an active Secret Clearance. The Government will evaluate the documentation to ensure it is accurate and up to date.
- Certifications
  - ISO 9001:2015
    - Offerors are required to submit documentation that they hold an active ISO 9001:2013 OR active ISO 9001:2015 Certification. The Government will evaluate the documentation to ensure it is accurate and up to date.
  - CMMC Level 2 or higher
    - Please provide proof of your CMMC Level 2 or higher Certification or documentation showing that you have contacted a Certified Third-Party Assessment Organization and scheduled your CMMC Level 2 review.
- Government Approved Accounting System
  - Offerors are required to submit documentation that they have a Government Approved Accounting System. The Government will evaluate the documentation to ensure it is accurate and up to date.
- Government Approved Purchasing System



- Offerors are required to submit documentation that they have a Government Approved Purchasing System. The Government will evaluate the documentation to ensure it is accurate and up to date.
- Government Approved Property Management System
  - Offerors are required to submit documentation that they have a Government Approved Property Management System. The Government will evaluate the documentation to ensure it is accurate and up to date.
- CPARS Ratings
  - CPARS will be pulled for all five (5) NAICS codes under the acquisition over the last three (3) years (the date will be calculated by the final proposal submission due date identified in this RFP.)
  - If 15% or more of the element ratings are MARGINAL or below the Offeror will be excluded from evaluations.
  - If the Offeror has an evaluation area rating of “N/A” the Government will exclude that element from the evaluation. This will not negatively impact an Offeror’s score.
  - If Offeror has no CPARS Ratings, the offeror will not be evaluated for this gate criteria.

If the Offeror is a Small Business their Gate Criteria will consist of the following:

- Small Business Certification
  - Offerors are required to submit documentation of their active Small Business Certification. The Government will evaluate the documentation to ensure it is accurate and up to date.
- Active Secret Facility Clearance
  - Offerors are required to submit documentation that they hold an active Secret Clearance. The Government will evaluate the documentation to ensure it is accurate and up to date.
- Certifications
  - ISO 9001:2015
    - Offerors are required to submit documentation that they hold an active ISO 9001:2013 OR ISO 9001:2015 Certification. The Government will evaluate the documentation to ensure it is accurate and up to date.
  - CMMC Level 2 or higher
    - Please provide proof of your CMMC Level 2 or higher Certification or documentation showing that you have contacted a Certified Third-Party Assessment Organization and scheduled your CMMC Level 2 review.
- CPARS Ratings
  - CPARS will be pulled for all five (5) NAICS codes under the acquisition over the last three (3) years (the date will be calculated by the final proposal submission due date identified in this RFP.)
  - If 30% or more of the element ratings are MARGINAL or below the Offeror will be excluded from evaluations.
  - If the Offeror has an evaluation area rating of “N/A” the

Government will exclude that element from the evaluation. This will not negatively impact an Offeror's score.

- If Offeror has no CPARS Ratings, the offeror will not be evaluated for this gate criteria.

The evaluation process will then continue by the Government evaluating each proposal against Attachment 0005 "Scorecard" rubric for each Domain, and determining the points earned. Once the points earned are calculated by the evaluation team, the process will continue to rank each proposal in order from highest total points to lowest total points, per Domain. Offerors that are ranked within the top 20 of each domain, will move onto the second Gate Criteria step of the evaluation phase. The Government will use the Determination of Responsibility Assistant (DORA) Contractor Responsibility bot to determine the responsibility of each prospective awardee. For Large Businesses, the Government will also review Small Business Subcontracting Plans for acceptability in accordance with FAR 19.704.

At any time, if the evaluation team discovers misleading, falsified or fraudulent proposal information, the Offeror will be eliminated from further consideration for award. The Government reserves the right to segment the evaluation process and conduct phased awards.

### **M.3 EVALUATION OF VOLUME I – SYSTEMS, AGREEMENTS, AND CERTIFICATIONS**

#### **M.3.1 Systems and Rate Agreements**

The Offeror will receive one (1) point for having the following Government Approved systems or rate agreements; Approved Rate Agreements (e.g. Forward Pricing, Billing), Purchasing System, Estimating System, Property Management System, or Earned Value Management System.

In order to earn points for Systems and Rate Agreements, the Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Section L.2.2.

#### **M.3.2 Certifications**

The Offeror will receive one (1) point per additional active certification, outside of the required Attachment 0001 certifications, for having the following: CMMC Level 2, CMMC Level 3 and ISO/IEC 27001:2022.

In order to earn points, the Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Section L.2.2 Volume I – Systems, Agreements and Certifications.

### **M.4 EVALUATION OF VOLUME II – PAST PERFORMANCE**

The Government will evaluate the Offerors QPs for the following Past Performance factors; Relevance, NAICS Alignment, Recency, Performance Quality, Dollar Value and Retention for each Domain Specific NAICS the Offeror is proposing to.

In order for the Offeror to earn points for each of the Past Performance factors, the Offeror must submit Attachment 0004 in accordance with Section L.2.3. The Offeror may submit a **maximum of three (3) QP** per Domain.

M.4.1 Relevance: The Government will evaluate each QP submitted by the Offeror, to determine its relevance to the Technical Capabilities identified for each Domain in the PWS. Each QP will be scored based on the following:

- Offerors will earn five (5) points per QP that meets 100% of the Technical Capabilities under the Domain they are proposing.
- Offerors will earn three (3) points per QP that meets 75-99% of the Technical Capabilities under the Domain they are proposing.
- Offerors will earn two (2) points per QP that meets 50-74% of the Technical Capabilities under the Domain they are proposing.
- Offerors will earn one (1) point per QP that meets 25-49% of the Technical Capabilities under the Domain they are proposing.
- Offerors will earn zero (0) points per QP that meets 0-24% of the Technical Capabilities under the Domain they are proposing.

#### M.4.1.1 Technical Capabilities per Domains

##### **Technical Domain (NAICS code: 541330)**

The Technical Capabilities under the Technical Services Domain are as follows:

1. Engineering Services
2. Logistics Services
3. Manufacturing Readiness
4. Technology Insertion
5. Integration
6. Interoperability

##### **Management and Advisory Domain (NAICS code: 541611)**

The Technical Capabilities under the Management and Advisory Services Domain are as follows:

1. Acquisition and Strategic Planning
2. Financial Services
3. Training Services
4. Education Services
5. Program Management
6. Quality Assurance
7. Risk Management

##### **RDT&E Domain (NAICS code: 541715)**

The Technical Capabilities under the RDT&E Services Domain are as follows:

1. Basic Research
2. Applied Research
3. Medical Logistics
4. Experimental/Developmental Research
5. Modeling and Simulation
6. Prototyping and Fabrication Support
7. Exploratory Research

### **Emerging IT Domain (NAICS code: 541512)**

The Technical Capabilities under the Emerging IT Services Domain are as follows:

1. Intelligent Automation (Artificial Intelligence (AI)/Robotic Pre-Automation)
2. Infrastructure, Services Platform, and Infrastructure Cloud Services
3. Component Framework
4. Big Data and Big Data Analytics Data Services
5. Quantum Computing
6. IT RDT&E
7. Business Process Reengineering (BPR)
8. Network/Systems Operation and Maintenance Enterprise
9. Integration and Consolidation Information Technology Services
10. Cybersecurity Services
11. Telecommunications/Systems Operation and Maintenance

### **Foundational IT Domain (NAICS code: 541519)**

The Technical Capabilities under the Foundational IT Services Domain are as follows:

1. Help Desk Support
2. Independent Verification and Validation (IV&V)
3. IT Education and Training
4. IT Supply Chain Management
5. IT Management Services
6. IT Services

M.4.2 NAICS Alignment: The Government will evaluate each of the Offeror's QPs to determine if the QP aligns with the Domain Specific NAICS. If the QP is determined to align with the Domain Specific NAICS, the Offeror will receive one (1) additional point per QP with the maximum number of points being three (3).

M.4.3 Recency: The Government will evaluate each QP to ensure it has at least one (1) year of performance but must have occurred within the last four (4) years from the date of release of this RFP. If the example is not recent, the example will not be evaluated further. If any of the QPs are within a period of performance end date of two (2) years, they will receive one (1) additional point per QP with the maximum number of points being three (3).

**M.4.4 Performance Quality:** The Government will evaluate the QPs to see how many of the CPARS or PPQs have Satisfactory or above ratings. Offerors will receive points based on how many of their submitted QPs have all evaluation areas of the CPARS (Quality, Schedule, Cost Control, Management, Small Business Subcontracting, and Regulatory Compliance) or PPQ rated as follows:

- The Offeror will receive one (1) point for each QP with a Satisfactory (or a combination of Satisfactory and higher) Past Performance (PP) Rating in all CPARS/PPQ elements.
- The Offeror will receive three (3) points for each QP with a Very Good (or combination of Very Good and higher) PP Rating in all CPARS/PPQ elements.
- The Offeror will receive five (5) points for each QP with Exceptional PP Rating in all CPARS/PPQ elements.

If the Offeror has an evaluation area rating of “N/A” the Government will exclude that element from the evaluation. This will not negatively impact an Offeror’s score.

The Offeror will not receive points for a QP with any evaluation areas below a satisfactory rating, a neutral rating (i.e., lack of past performance information), or a non-relevant project (regardless of the PP score). If the Offeror has CPARS the Government will utilize CPARS. If no CPARS is available, then the Government will utilize the PPQ (Attachment 0006) submitted by the Offeror. The maximum number of points that can be earned is fifteen.

The Adjectival Ratings are defined from FAR Table 42-1 “Evaluation Rating Definition” below:

Rating Value	Adjectival Rating	FAR Table 42-1 – Evaluation Rating Definitions
5	Exceptional	Performance meets contractual requirements and exceeds many to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.
4	Very Good	Performance meets contractual requirements and exceeds some to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor were effective.
3	Satisfactory	Performance meets contractual requirements. The contractual performance of the element or sub-

		element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.
2	Marginal	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractors proposed actions appear only marginally effective or were not fully implemented.
1	Unsatisfactory	Performance does not meet most contractual requirements, and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.

The PPQ Ratings are as follows:

Rating Value	Adjectival Rating	Performance Evaluation Questionnaire Ratings
5	Exceptional	Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.
4	Very Good	Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor were effective.
3	Satisfactory	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.
2	Marginal	Performance does not meet some contractual requirements. The contractual performance of the

		element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.
1	Unsatisfactory	Performance does not meet most contractual requirements, and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.

**M.4.5 Dollar Value:** The Government will evaluate each of the Offeror's QPs to determine if the QP aligns with the required dollar value of \$2M. If the QP is determined to exceed the requirement of \$2M, the Offeror will receive additional points per QP with the maximum number of points being three (3). Each QP will be scored as follows:

- The Offeror will receive three (3) points if their total contract value is greater than \$50M.
- The Offeror will receive two (2) points if their total contract value is between \$25M and \$50M.
- The Offeror will receive one (1) point if their total contract value is less than or equal to \$25M.

**M.4.6 Retention:** The Government will evaluate the QPs to determine the retention rate. The retention rate shall be determined by the number of employees at the end of the contract minus the number of new hires made within the period of performance divided by the number of employees proposed at the start of that period multiplied by 100.

*(# of employees at the end of the contract - # employees hired) / # of employees proposed \* 100)*

If the QP had a reduction of labor due to an official descope of the requirements by the requirements owner, and as a result the number of employees was reduced, the Offeror may update the total number of employees proposed to reflect this reduction in labor.

Each QP will be scored as follows:

- Offerors will receive 10 points per QP that meets 100% retention rate.
- Offerors will receive seven (7) points per QP that meets 90-99% retention rate.
- Offerors will receive four (4) points per QP that meets 80-89% retention rate.

- Offerors will receive two (2) points per QP that meets 70-79% retention rate.
- Offerors will receive one (1) point per QP that meets 60-69% retention rate.
- Offerors will receive zero (0) points per QP that meets 59% or below retention rate.

**M.6 EVALUATION OF FINAL GATE CRITERIA**

Offerors that are ranked within the top 20 of each domain, will move onto the final Gate Criteria step of the evaluation phase. The Government will make a responsibility determination for each prospective awardee by utilizing the Determination of Responsibility Assistant (DORA) Contractor Responsibility bot to determine the responsibility of each prospective awardee in accordance with AFARS Subpart 5109.1.

For a Large Business, if the Government determines that the potential Offeror is not responsible, then the Offeror will be excluded from award. Those Large Businesses found responsible will then have their Small Business Subcontracting Plans reviewed for acceptability in accordance with FAR 19.704. It will be evaluated on an Acceptable/Unacceptable scale. If the Offerors Small Business Subcontracting Plan is unacceptable then they will not receive award, and the next highest Offeror will be evaluated.

Acceptable	Proposal indicates an adequate approach and understanding of Small Business objectives.
Unacceptable	Proposal does not meet Small Business objectives.

For a Small Business, if the Government determines that the potential offeror is not responsible, the Government shall refer the matter to the cognizant Small Business Administration Government Contracting Area Office in accordance with FAR Subpart 19.6.

**M.7 MAPS SCORING TABLE**

Please see Attachment 0005 for the Scorecard.